

Pembroke Meadows Civic League  
General Membership Meeting  
September 17, 2015

Before the business meeting, Kate Nixon introduced Cheryl Townsend from the Virginia Beach Code Enforcement Division who spoke about services her department offers to the community. Our guest speaker passed out pamphlets and said our neighborhood is one of the areas she inspects for code violations. A brief synopsis of the discussions follows:

1. Grass mowing violations - violation is posted to owner giving seven days to comply. If contractor must mow the grass, a lien is placed on the property for the charge. There is only one contractor and crew for the entire city so the mowing process could take time.

2. Vehicles - examples of inoperable vehicles - vehicles sitting on jacks, missing engines, etc. or having both expired license plates and inspection stickers. The owner would be cited and required to put vehicle into operable condition and have licenses up to date. Campers, trailers and boats must be parked on the side not in the driveway. Parking a car that crosses or blocks a sidewalk is a police matter.

3. Bushes/tree limb obstructions - these types of issues need to be directed to the Landscape or Highway Divisions.

4. Buildings - exterior violation inspections are done on any property. Certificates of Compliance are only for properties that are rented. Rental inspections occur every four years and the cost is \$50.00. The owners are given 30 days to correct any violations.

5. Trashcans - cans should be pulled as far back and as close to the property as possible after trash collection day. Her office tries to be flexible particularly in the case of townhomes.

At 7:40, Kate called the business meeting to order.

Mike Moore gave the **Treasurer's Report** as follows:

- Business Money Market - \$11,287.84
- Checking - \$810.40
- Total Assets - \$12,098.24
- There were no liabilities

He mentioned that all the pool bills have been paid and that over the summer, \$2,872 was spent on the Cub Scout shed.

**General Information Discussed:**

- The Halloween Walk is on October 24th.

- The November Civic League meeting is at the Ferry Plantation House. Gerry Richter mentioned that in October, the Ferry Plantation House will be having Friday night frights as well as on Halloween.
- Gazebo - A member mentioned that the gazebo was in need of cleaning. Since it was built with low maintenance materials, a suggestion was made that power washing would probably work for most of it and that perhaps a car detailer could be hired to do this. A motion was made to provide up to \$250 to have the gazebo washed and any touch up painting/caulking performed. The motion was seconded and a vote was taken in favor of doing this. A suggestion was made to have Jim Hall put out an email to see if anyone in the neighborhood does this kind of work.
- Cell tower contract - this has been authorized with the civic league receiving an additional \$1,500 monthly starting on November 1, 2015. It is indexed to 3% a year. The tower will be completed by next year's pool opening. The total revenue received will be just under \$3,000 a month. Much appreciation and thanks goes to Bob Barry, the lawyer who assisted the civic league at no charge. Thanks also goes to Clif Furedy who helped us get the best offer.

### **Discussion Regarding Neighborhood Park Renovations:**

The Civic League received a letter from the Parks and Recreation Department regarding the picnic shelter at the neighborhood park. The city wants the civic league's feedback by September 25th. They are proposing a 15 ft. by 15 ft. picnic shelter. They want to put in two handicapped parking spaces with a walkway which will probably take up half of our parking area. The city has also asked about the number of children using the park, and the civic league will use school data to provide this information. Anyone with suggestions is asked to email Kate or Mike as the deadline is next Friday.

The following is a summary of the input discussion -

1. Put in one handicapped space as two would take up too much of our present parking area. There is open space that could be paved that would not take away from the existing area.
2. Build a bigger shelter perhaps 15 ft. by 20 ft. or 15 ft. by 24 ft.
3. Another concern is that the edge of the water bank has broken concrete which is dangerous since this is where the kids always want to go to first. This should be included in the renovation.
4. A question was also asked about having the rocks maintained on the inside of the dam.

### **Additional Information about the neighborhood park:**

Jeanette Willenbrink had a conversation with the head of Landscape Services who told her our park was under consideration for new equipment. The city sent out a survey with the letter about the park renovations to assess the needs of the people in the neighborhood. Jeanette had gone down to the city office and looked at the

equipment colors and said that any changes that were made were to blend in with the landscape and be natural looking.

**Lake Meadows Discussion:**

A member said that Lake Meadows is being overrun with duckweed which is unsightly. Last year was the first year it was an issue and it has gotten worse this year. It was mentioned that ducks eventually eat it and it dies over the winter, but it can smother the lake. Lake Meadows is a small protected shallow lake and ducks carry it and the wind disperses it.

Parks and Recreation was asked about this, and they said it was the responsibility of the Highway Division. Highways said it was an issue for the Stormwater Management Department. Kate Nixon will try to find someone at Stormwater Management to contact. According to the Lynnhaven River NOW, a swamp grass mat could be anchored in place. The treasurer mentioned that since we have more income we might be able to do more neighborhood things.

Kate Nixon adjourned the meeting at 8:25 and it was seconded.